

EDUCATION POLICY SUB-COMMITTEE (Reports to the Education Committee)

Scope:

(a) Terms of reference

1. To scrutinise new or revised academic-related policies, codes of practice, frameworks and regulations prior to sign off by Education Committee for approval by the Senate;
2. To consider the impact of implementation of any proposed new / revised academic-related policies, codes of practice, frameworks and regulations on all student groups including postgraduate students and advise Education Committee accordingly.

Membership, Powers and Procedures

(c) Constitution

An Associate Dean of Learning & Teaching (in the Chair)

Head of Academic Quality and Student Conduct

Senior academic staff representatives (1 per Faculty drawn from Senate members where possible)

1 Professional Services representative

At least one officer of KeeleSU and/or the KPA

In attendance

Secretariat: Quality Assurance Support Officer, Student and Academic Services

(d) Sub-committees

As specified by the Committee

(e) Principal management information needs

Timescales of forthcoming documents for review

(f) Frequency and timing of meetings

Normally six meetings per annum

(g) Quorum

In terms of quoracy there must be no less than 40% of the voting membership present at each meeting.

(h) Chair's action

TBC